**HPAB MEETING MINUTES – OCTOBER 22, 2020**

**Meeting via Zoom**

**Attending –** Kinney Clark, Maureen Strazdon, Stephen Price, Loretta Smith, Maureen McDougall, Victor Bary, Teresa Bulger, Amy Imhof, Alan Lieberman, Sarah Oliver, Nancy Price, Jeff Pistol, Steven Saltzman, Mary O’Connor

**2020 Priorities**

* Cranford Master Plan Historic Preservation Element (HPE) in Master Plan Re-examination – Steven
	+ Mary reported Planning Board is occupied with other projects
* Plaques – Linda, Alan, Bill, Kinney, Loretta
	+ Maureen S reported that we have 6 plaques ordered for next manufacturer order – no new orders in the last month
	+ To get more orders Vic will put something in the Cranford Historical Society newsletter, Maureen S will let the Randazzo’s know that they can buy a plaque, Linda will urge English Village to do a photo op, we will put it on Facebook again, Maureen S will check to see if original homes offered plaques have new owners

Sunny Acres Design Guidelines – Vic, Maureen M, Loretta

* Vic completed first section of history and designs
* Maureen M has an outline done – will have a draft by next meeting – will look at Plainfield districts and Kinney will get her NAPC guidelines
	+ Will work on two levels – one highlights and one details - Loretta will distribute
* Audio tour of Cranford historic sites – Steve, Nancy, Maureen S, Jeff, Alan, Bill, Kinney
	+ Virtual tour posted on HPAB website and Facebook on Apr 29
	+ Maureen S reported she called Union County re progress on grant for signs and posts submitted Aug 28 – awaiting call back
	+ Signs will be ordered when we hear from County
	+ HPAB will work with Township to post signs (permission given at Town meeting Aug 24 and said they would install the posts at no charge to us on Aug 27)
	+ Mary reported new DMC head probably won’t be hired until Jan – HPAB will work with him/her when named
* Social media to get more HPAB exposure – Nikki, Teresa, Amy
	+ HPAB Facebook page has 1044 likes – 1092 followers
	+ Amy will do Facebook posts on holidays in Cranford and Vic will provide the information

**Other**

* Maureen S reported she will do a presentation via Zoom to College Women’s Club on Armchair Walking Tour of South Side on Nov 9
* Teresa and Kinney will work on a River tour brochure based on the 16 sites in Teresa’s Facebook posts – Teresa asked if anyone knew of old photos of River at horseshoe bend
* Loretta reported owners of 37 Algonquin were happy with the Historic Preservation Award – Maureen S reported articles in Patch, Tap, Leader (10/8), Cranford Radio (10/9)– submitted to Cranford Monthly, Suburban News
* Mary reported that money will be in the Township budget for the Heritage Plaza and Riverwalk at Cranford Heritage Corridor and that they are helping Michael create a 501C3 for donations
* Jeff reported no 150th Celebration meetings – Mary reported they are working on something at the Riverwalk Plaza for the March anniversary

 **Township**

* HPAB History/Architecture DVD – Teresa reported if we post on YouTube we don’t lose copyright, people can download, anyone can report, we give them right to derive postings – HPAB agreed to post a summary and a snippet if Kinney can create the snippet
* Mary reported that Zoning Officer is OK with getting Sunny Acres historical District information in SDL but it is not a priority – Maureen S offered to key information in
* Ron sent in comments on Variance ZBA20-004 109 Miln (law office)
* Township Committee on Downtown Design Guidelines – no meetings
* Maureen S reported we are still waiting to make statement on Cell tower on UCC campus

**Financial Report**

* Balance as of Sep 30, 2020 – $6044.26 available for projects

**Next Meeting**

 – November 19, 2020 (3rd Thursday instead of 4th ) at 7:30 pm via Zoom