**HPAB MEETING MINUTES – SEPTEMBER 24, 2020**

**Meeting via Zoom**

**Attending –** Maureen Strazdon, Stephen Price, Loretta Smith, Maureen McDougall, Victor Bary, Bill King, Teresa Bulger, Amy Imhof, Alan Lieberman, Michael Mason, Sarah Oliver, Nancy Price, Jeff Pistol, Steven Saltzman

**2020 Priorities**

* Cranford Master Plan Historic Preservation Element (HPE) in Master Plan Re-examination – Steven
	+ No progress or input from Planning Board
* Plaques – Linda, Alan, Bill, Kinney, Loretta
	+ Original green plaque – interactive map of eligible properties on preservecranford.com
	+ Linda contacted realtors with listings in NCHD re purchasing plaques – no response
	+ Maureen S reported 25 plaques delivered and distributed in early Aug
	+ 6 plaques for new order (all Holly St) – members will ask their neighbors in NCHD
	+ No input from Nikki on contacting purchasers re why they bought

Sunny Acres Design Guidelines – Vic, Maureen M, Loretta

* Vic completed first section of history and designs
* Maureen M thinking about guidelines to be written
	+ Need to create two levels – one highlights and one details and Loretta will distribute
* Audio tour of Cranford historic sites – Steve, Nancy, Maureen S, Jeff, Alan, Bill, Kinney
	+ Virtual tour posted on HPAB website and Facebook on Apr 29
	+ Steve, Nancy, and Maureen S wrote grant proposal and applied for Union County grant for signs and posts on Aug 28 – may not hear until end of the year
	+ Township gave permission to post signs at Town meeting Aug 24 and said they would install the posts at no charge to us on Aug 27 – posts have to be 7 feet above curb which may be a handicapped access issue
	+ Maureen S informed Gabe Baylor (DMC) re project who will help – need to contact his replacement
* Social media to get more HPAB exposure – Nikki, Teresa, Amy
	+ Reimbursed $119.40 to Bill King for hosting preservecranford.com on DreamHost
	+ HPAB Facebook page has 1031 likes – 1075 followers
	+ Teresa will work with Vic to get info and do posts on first responders

**Other**

* Teresa will contact Kinney about using Illustrator to create a River tour brochure based on Teresa’s Facebook posts that had 888 views
* Probably no benefit to Cranford homeowners from State bill on preservation tax refund
* Maureen S submitted article on Alice Lakey to National Trust for Historic Preservation – Where Women Made History on Aug 10
* Teresa submitted Sperry Observatory Certificate of Eligibility Sep 14
* Loretta presented Preservation Award to 37 Algonquin owners – Maureen S will submit article on award to Patch, Tap, Leader, Cranford Monthly, Suburban News
* Michael reported on improvements and progress in Heritage Plaza and Riverwalk at Cranford Heritage Corridor and monthly clean up schedule
* Jeff reported no meetings since July for 150th Celebration for 2021 – Town planning treasure hunt, carnival, mementos

 **Township**

* HPAB History/Architecture DVD on TV35 Video on Demand as of Aug 19 after Maureen S filled out paperwork – Teresa looking into copyright issues for posting on YouTube
* Mary asked if we had ghost stories for DMC Scarecrow Stroll – said no
* Mary looking to get Sunny Acres historical District information in SDL
* Kinney sent comments on Variance ZBA20-001 189 North Av E (convert manufacturing to residence)
* Maureen reported no meetings of Township Committee on Downtown Design Guidelines
* Maureen reported Cell tower on UCC campus hearings back on - waiting to make statement at hearing
* Jeff noted Westfield has proposed making entire town an Area in Need of Rehabilitation to make it easier to and encourage restoration of historic buildings- we should keep these possibilities and activities of other towns in mind in advising the Township

**Financial Report**

* Balance as of Aug 31, 2020 – $6043.02 available for projects

**Next Meeting**

 – October 22, 2020 7:30 pm

Submitted by Maureen Strazdon