**HPAB MEETING MINUTES January 23, 2020**

**ATTENDED**

Maureen Strazdon

Vic Bary

Teresa Bulger

Linda Livelli

Steve Saltzman

Loretta Smith

Nicole Savino Mulcahy

Jeff Pistol

Alan Lieberman

Michael Mason

Nancy Price

Amy Imhof

Sarah Oliver

Kinney Clark

Mary O’Connor

**Discussed**

* HPAB By-Laws call for appointment of a Vice Chairperson. Linda nominated Steve Saltzman. Steve volunteered for the position. Has to be approved by the Township. [Note – the Vice Chair should be a Regular Member, not an Associate Member, so Kinney Clark volunteered.]
* Welcomed new HPAB Members (Alan Lieberman, Nicole Savino Mulcahy and Jeff Pistol)
* Roll Call – HPAB members did a roll call – gave their name, background and any special projects they are working on.
* Linda volunteered to record meeting minutes for 2020
* Maureen will send the Township a list of changes to HPAB
* Review of 2019 accomplishments
* HPAB is very proud to have accomplished one major achievement each year
* Annual Report will be sent to the Township

HPE – Planning board has it under advisement. No date has been set to present. Planning Board must hold a public hearing, vote to accept it and submit to Township Committee.

COE- Filled out a form for the state. Contacted UCC Library have not heard back. Filled out one for Sperry Observatory – Teresa needs more photos. Sarah has some to send to her. Sun Dial pieces were found in the waste heap. Maureen contacted BJ Kowalski as well.

Cell Tower – HPAB needs to respond to a request by the State for comment on the visual impact. Teresa will write something up. We have 60 days from the date of the letter to respond.

Sunny Acres – Loretta sold more plaques. She also ordered extra to keep on hand. Signage for Sunny Acres still a work in progress. The County has been doing some other work around the playground area. No update on design guidelines 🡪 This would be a great opportunity to apply for grant money.

Preservation Award – Historical Society suggested we select the Cranford Theatre. HPAB would like to nominate 37 Algonquin Drive. The homeowner did a wonderful job of maintaining the character of the original home. Homeowner has been contacted. Ceremony is 3/29 at 2 pm @ Hanson House. HPAB members should try to attend.

Podcasts – no update. Nicole thinks we should focus more on Social Media presence. Need to locate our Instagram user name/password.

150th – The committee are now holding monthly meetings and seems to be building momentum. At the next meeting, they will select a winner of the “logo” contest which ends 1/31/20. Committee needs to find ways to raise money. Subcommittees need to be formed. Jeff and Linda are both members of the committee. Township cannot put a line item in 2020 budget for an event in 2021 so fund raising is key.

Speaker Series – no update.

Grant Writing – Nancy and Steve Price find it challenging to find grant money for organizations that are branches of a government. Grants are typically written for private organizations. Maureen found information on the NJ State Preservation License Plate Fund – we can apply for that money. We need a write up done on what we need grant money for.

Riverwalk – Michael has a full-fledged committee working on this project. “Like” his facebook page for updates. Clean up volunteers will be needed for Saturdays from 9 am to 12 pm. Great Eagle Scout project. A lot of work done over at the pond.

Plaques – Expand the availability to purchase plaques to buildings listed as part of the North Cranford Historic District in the Resource Survey. Cost has gone up. Price for the plaques will be $125 until June then will go up to $150. Places to advertise:

* Cranford Monthly
* Cranford Life
* HPAB website
* Suburban News
* Westfield Leader

Linda and Alan will work on this. We can use the interactive map. Maureen will send to Linda and Alan.

Draft up something and send to Maureen before publishing.

DNC – No update

SDL – Mary doesn’t think it’s an issue. She will follow up.

Variances – no major variances to review

Preservation Month in May – Can Township proclaim this day?

Township Workshop – Pass around a list to sign up. Some months they are combined on the same night as the Township meeting.

Top Priorities for 2020 –

* Get Cranford Master Plan Historic Element (HPE) accepted by Township as part of the Master Plan Re-examination - Steven
* Sell original historic plaques to 745 contributing buildings in North Cranford Historic District at $125 initially, $150 in June, including a DVD – Linda and Alan
* Write Sunny Acres Design Guidelines using grant funds – Vic, Loretta
* Create audio tour of important sites (suggested by Bernie Wagenblast) using grant funds – Maureen S, Jeff, Alan
* Use social media to get more HPAB exposure – Nikki and Teresa
* Get Cranford Master Plan Historic Element (HPE) accepted by Township as part of the Master Plan Re-examination - Steven
* Sell original historic plaques to 745 contributing buildings in North Cranford Historic District at $125 initially, $150 in June, including a DVD – Linda and Alan
* Write Sunny Acres Design Guidelines using grant funds – Vic, Loretta
* Create audio tour of important sites (suggested by Bernie Wagenblast) using grant funds – Maureen S, Jeff, Alan
* Use social media to get more HPAB exposure – Nikki and Teresa

Linda Livelli